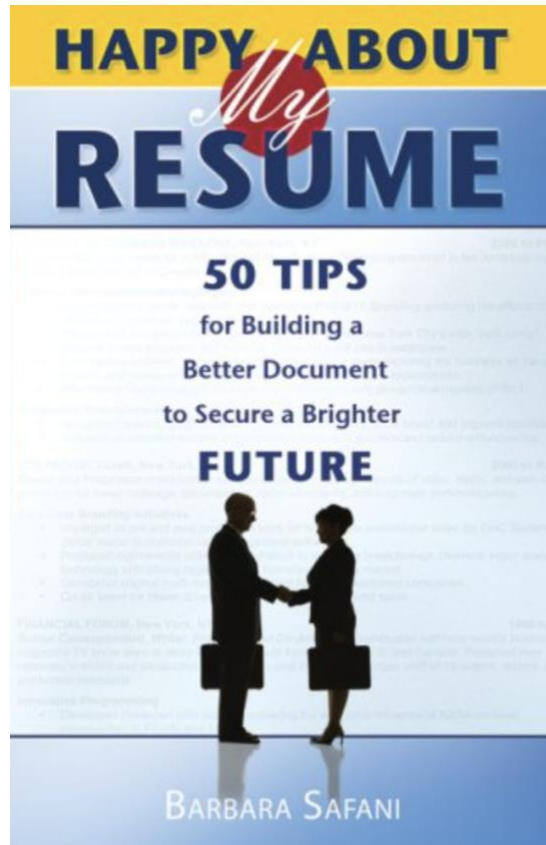




## Recommended Reading: *Happy About My Resume* by Barbara Safani

Some career guides deserve a place on the shelf long after their publication date. For me, Barbara Safani's *Happy About My Resume: 50 Tips for Building a Better Document to Secure a Brighter Future* is one of them.

Published in 2008, it remains my favorite résumé-writing guide. Its lasting appeal lies in a practical principle: help the employer understand the value you can contribute.

### Practical Advice From an Experienced Professional

Safani brings experience in recruiting, human resources, and career management to her writing. Her professional background includes work with both individuals and major employers, giving her a useful perspective on the relationship between applicants and hiring organizations. Her [Career Solvers biography](#) describes her credentials and experience.

Calling someone a “résumé guru” can sound extravagant, but Safani has earned my confidence through advice that makes a difficult writing task more understandable.

## **Accomplishments Give the Résumé Its Substance**

The book addresses a familiar problem: capable people often produce résumés that read like lists of assigned duties. Such documents describe where applicants worked without making clear what they contributed.

Safari's emphasis on accomplishment-driven content encourages a more useful approach. What improved because of your work? What problem did you help solve? What evidence would help an employer recognize your abilities?

That perspective fits closely with the advice throughout these Careers pages. A job title provides context; a well-chosen accomplishment helps explain why the experience matters.

## **A Manageable Way to Improve a Difficult Document**

The book's 50-tip structure makes résumé preparation feel approachable. Its published description also emphasizes sample material that demonstrates the advice in practice—a useful feature when readers understand a principle but struggle to apply it to their own experience.

For someone facing a blank page, that combination of focused guidance and examples can provide a starting point. For someone revising an existing résumé, it offers a reason to reconsider familiar wording and ask whether it is doing enough.

## **Read the Fundamentals With Today's Applications in Mind**

The 2008 publication date deserves acknowledgment. Readers should check current employer instructions for file formats, online submissions, and application requirements rather than assuming every older convention still applies.

However, the underlying writing challenge remains recognizable: select relevant information, explain it clearly, and give the reader credible reasons to consider you.

That is where this guide continues to feel fresh and helpful to me. Its value is in helping applicants think more carefully about what their résumé communicates.

## **A Guide Worth Consulting**

I recommend *Happy About My Resume* to readers who want to strengthen an existing document or become more confident about writing one from scratch.

Use its examples as guidance, then develop language that accurately reflects your own work. A résumé should sound like a clear account of your qualifications, supported by evidence you can discuss in an interview.

Safari's book is a worthwhile companion to that effort—and a welcome reminder that good résumé writing begins with understanding what you have to offer.

**Book:** Happy About My Resume: 50 Tips for Building a Better Document to Secure a Brighter Future

**Author:** Barbara Safari

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